

Annexure B

## REQUESTS FOR KNOWLEDGE EXCHANGE FUNDS

### Support for members travelling

Name of the member making the proposal:

Name of the person travelling:

Purpose of visit:

Places of visit:

Period of visit:

Estimate of travel costs:

Estimate of other costs:

Supporting documents: Please attach invitation letter from the host, or acceptance letter for the paper.

Justification: (Please justify why the visit is essential/important)